

CHAPTER 13 STANDING TRUSTEE
Questionnaire for Chapter 13 Business Owners

Print Name of Debtor: _____ Case No: _____

Print Name of Business: _____

List separate Federal Identification Number for business, if applicable: _____

1. Do you own your own business as a sole proprietor? _____
Do you have any partners? _____
Is your business incorporated? _____
2. How many employees do you have? _____
3. List any years that you have unfiled federal income tax returns. _____
List any years that you have unfiled state income tax returns. _____
List any quarters that you have unfiled payroll tax returns. _____
List any periods that you have unfiled sales or used tax returns. _____
Did you have payroll tax liability (IRS form 940/941) at the time you filed your bankruptcy? _____
4. Have you set aside reserve for post petition federal and state estimated tax liabilities including federal self-employment tax? _____
Please establish a separate bank account for your post petition tax reserves.
5. Do you have business assets with a gross fair market value in the aggregate over \$100,000? _____. If so, do you have a replacement cost property damage policy and liability policy in effect at this time? _____. List the names of your Worker's Compensation Insurance Carrier _____
Have you pledged your receivables, rents, profits or other cash as collateral for any loans? _____
6. List the Licenses necessary to operate your business _____
7. During the last three (3) months did a bookkeeper or an outside accountant prepare monthly financial statements? _____ (Please check off which of the below applies)
_____ Profit and Loss Statements _____ Balance Sheets
8. Do you use any hazardous waste or toxic materials in your business? _____
9. Do you receive goods or services in your business on credit? _____
10. If not previously provided, please attach Profit and Loss statements for the most recent three month period, bank statements for the same three month period, and tax returns for the last two years.

I declare under penalty of perjury that the foregoing is true and correct.

Dated: _____
Debtor's Signature

Co-Debtor's Signature